

Horton Lodge Community Special School

'Working Hand in Hand to Achieve Potential'



Admission Arrangements

Approved by:

Date:

Last reviewed on: Autumn 2023

Next review due by: Autumn 2024



1. Context

Horton Lodge Special School is a primary special school with a designation for children with physical disabilities and allied needs. Children attending Horton Lodge School have an Education Health and Care Plan identifying a physical disability and often medical needs, a sensory disability, associated communication and / or learning difficulties of varying levels. Some children may be placed at Horton Lodge School on an Early Intervention placement in the Early Years whilst their EHCP needs assessment is taking place.

The teaching approach at Horton Lodge is built around the core principles of Conductive Education (CE). Conductive Education is an educational approach to teaching individuals with motor disorders and associated needs. The key goal of Conductive Education is to develop a child's personality, nurturing a positive approach to all learning. Our aim at Horton Lodge is to equip our pupils with motivation, confidence and an independent approach to all areas of life. Every aspect of the day is viewed as a learning time where key skills (physical, communication, cognitive and social) can be developed, applied and consolidated in a holistic way. You can learn more about our curriculum on our website.

2. Arrangements

Our planned places number is agreed annually with the Local Authority and can vary slightly year on year depending on our capacity to meet children's needs. Admissions are arranged via the local authority and school are consulted with as to whether we can meet the individual's needs. Each consultation is dealt with in an individual way and when considering a placement, we also look at the existing cohort of children. This means that we may accept consultations over our planned places, or it could also mean that we have to decline placements in particular year groups or classes. We consider placements throughout the school year.

Once a place has been agreed, Horton Lodge School and parents/carers will design an individual admission plan in order to ensure a positive transfer from home to school or school to school. We adapt to meet the needs of the child and staff will work closely with the family too.

3. Arranging a Visit

If you think that Horton Lodge may be the right choice of school for your child or would like to find out more, we strongly recommend that you make an appointment to visit the school. This is done by contacting the school office and requesting to speak to Lucy Bloor, Headteacher on 01538 306214. Alternatively you can email the school office on office@hortonlodge.staffs.sch.uk

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A visit to the school will provide an opportunity to meet with the Headteacher, discuss your child's needs and to align yourselves with the school's offer, ethos and vision.

You will also need to contact Staffordshire Local Authority to discuss all schools that may be able to meet your child's needs. The Local Authority will make a recommendation of the nearest school that can meet the needs of your child. If your child does not reside in Staffordshire, you should liaise with your own Local Authority SEND Team.

You can contact the school Admissions and Transport Service by:

Email: admissions@staffordshire.gov.uk

Telephone: 01785 278593

Post: School Admissions and Transport Service, Tipping Street, Stafford, ST16 2DH